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| Project ID | RT001 |
| Project Name | Red Turf |
| Customer Name | Prince Williams County |
| Reviewed By | Nagoor Inaganti |
| Date of Review | 1/12/2019 |

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| Sl No. | Description | Yes / No/NA |
| a) | Has a disaster scenario (e.g. unexpected outputs as per the requirement, conditions of system and functionality failure) prepared? | Yes |
| b) | Has the objectives of the test stated? | Yes |
| c) | Has the scope of the test (what critical function(s) and to what extent) identified? | Yes |
| d) | Has criteria to be used to measure results identified? | Yes |
| e) | Prepare specific plan for each function to be tested (i.e., applications, processes, transactions, etc., and estimated time). | Yes |
| f) | Have the functionalities what not to be tested determined. | Yes |
| g) | Determine alternate site facility availability. | Yes |
| h) | Determine personnel availability or conflicts (functions involved, technical support, facilities, remote data center if applicable, security, audit/management). | Yes |
| i) | Establish date, time, and location for test. | Yes |
| j) | Identify all participants and their responsibilities. | Yes |
| k) | Assemble a planning meeting for all involved personnel. | Yes |
| l) | Identify notification procedures and security/access plan. | Yes |
| m) | Prepare a schedule of test activities. | Yes |
| n) | Identify equipment, data, vital records, procedures, forms, supplies, and other resources needed. | Yes |
| o) | Identify test site preparation and functionality requirements. | Yes |
| p) | Observe and monitor the test (attendance, scope and objectives, times, etc.). | Yes |
| q) | Perform post-test restoration of backup site and resources. | Yes |
| r) | Evaluate test results and prepare report (successes, problems, lessons learned, recommendations). | Yes |
| s) | Preparation of the defect profile and the up-dating of it post re-testing schedule to rectify the negative outcomes of testing. | Yes |
| t) | The Testing Phase should comply with the Project schedule and quality milestones as defined in the Project Plan. | Yes |